

**MINUTES of MEETING of CPP MANAGEMENT COMMITTEE held in the NHS BOARD
ROOM, AROS, HOSPITAL ROAD, LOCHGILPHEAD
on Wednesday, 18th April 2007**

Present: Andrew Campbell, SNH (Chair)
Aileen Edwards, Scottish Enterprise
Bill Dundas, SEERAD
Brian Barker, Argyll and Bute Council
David Dowie, Communities Scotland
David Penman, Strathclyde Fire and Rescue
Elaine Garman, NHS Highland
Fiona Ritchie, NHS Highland
Geoff Calvert, Strathclyde Fire and Rescue
James McLellan, Argyll and Bute Council
Kevin O'Hare, Scottish Water
Malcolm MacFadyen, Argyll and Bute Council
Muriel Kupris, Argyll and Bute Council
Peter Minshall, CVS, Argyll
Raymond Park, Strathclyde Police
Sue Gledhill, HIE Argyll and the Islands
Peter Wotherspoon, Initiative at the Edge, Jura

In Attendance: Nick Allan, Argyll and Bute Council

Apologies: Eileen Wilson, Argyll and Bute Community Planning Partnership[
Hugh Donaldson, Initiative at the Edge
Donald MacVicar, Argyll and Bute Council
Jane Fowler, Argyll and Bute Council
Julian Hankinson, Association of Community Councils in Argyll and Bute

1. WELCOME AND INTRODUCTIONS

Andrew Campbell welcomed everyone to the meeting and in particular welcomed Peter Wotherspoon to his first meeting of the Management Committee.

2. MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING

The Minutes of the meeting of 7th February were accepted as an accurate record, subject to the following amendment:

Page 6: Item 8(c) – the second sentence in the second paragraph to read – “Most projects on Jura are doing quite well although the fast passenger ferry may not go ahead this year until funding is secured for the revenue. Initiative at the Edge are sourcing potential funders in order to fund three months’ revenue which would help to show the need and develop the longer term sustainability.”

3. MATTERS ARISING

(a) Community Regeneration Outcome Agreement – Stocktake Feedback

Reference minutes of last meeting, Muriel Kupris reported on Regeneration Outcome Agreement – Community Regeneration Funding, copies having previously

been circulated.

It was noted that Patricia McCrossan would be leaving the Argyll and Bute area to join the Community Planning Partnership in Easterhouse and it was agreed that Andrew Campbell would write to Tricia.

Action note: (1) Muriel Kupris to report back to Management Committee on 8 August 2007

(2) Andrew Campbell to write to Patricia McCrossan

(b) Local Economic Forums

Reference minutes of last meeting and the discussion in regard to training young people in the construction industry, Sue Gledhill reported regarding skills training mainly carried out through schools. As support for trainees, working to identify the number of apprenticeship places available.

4. MINUTES OF COMMUNITY PLANNING PARTNERSHIP MEETING HELD ON 2ND MARCH 2007

There were no actions from meeting of Community Planning Partnership held on 2nd March 2007.

5. CAPITAL DEVELOPMENT PARTNERSHIPS

Reference minutes of meeting held on 6th December 2007, there was submitted, copies having previously been circulated, report by Argyll and Bute Council's Head of Transportation and Infrastructure recommending that the Management Committee agrees to the establishment of the Argyll and Bute Public Sector Asset Development Group, under the initial direction of the Council's Director of Development Services, which would be tasked with setting out its draft terms of reference and operating proposals for submission to a future meeting of the Management Committee for approval.

Nick Allan pointed out the importance of adopting a joint strategic approach to asset management planning within the Partnership. The meeting discussed the personnel implications.

Action note: The Asset Development Group to report back

6. THE COMMUNITY PLAN 2007-2012

The Management Committee considered the draft outline of the Community Plan 2007-2012, copies of which had previously been circulated.

The meeting discussed various sections of the Plan and agreed to feed back comments to Eileen Wilson, with completion of the Action Plan by June 2007.

Action note: All to feedback comments on Draft Plan to Eileen Wilson

7. BIENNIAL CONFERENCE – 15 JUNE 2007

The management committee noted the update on preparations for the Biennial Conference provided by the Community Planning Manager, copies of which had previously been circulated.

It was noted that keynote speakers had been invited and that the topics were chosen to demonstrate partnership working with groups and organisations.

8. WORKING IN HEALTH IN ARGYLL AND BUTE

There had previously been circulated report by Argyll and Bute CHP on working in health in Argyll and Bute.

The management committee noted the work undertaken by the Working in Health Project Team in Argyll and Bute and agree further joint work within CPP partners to bring added value to the scheme.

9. DEVELOPING AN H.R. STRATEGY

There had previously been circulated statement by the Chief Executive of Argyll and Bute Council on a proposed H.R. strategy for the information of partners and which was a work in progress. This was well received by partners who agreed to support.

Action note: Future report back to Management Committee

10. SPENDING REVIEW PRIORITIES 2007 – INPUT FROM COMMUNITY PLANNING PARTNERSHIPS

There was previously circulated letter dated 12th March 2007 from the Scottish Executive, inviting Community Planning Partnership to contribute to the Spending Review process and after discussion on the suggested response prepared by Eileen Wilson, copies also having been circulated, it was agreed that Eileen would reply to the Scottish Executive adding a comment from Andrew on the need for Executive departments to reflect rural development policies within their plans and actions.

Action note: Community Planning Manager to reply to Scottish Executive

11. REPORT ON SCVO FACILITATED DAY WITH CVS NETWORK

The management committee noted the report which had previously been circulated by Eileen Wilson, Community Planning Manager, in regard to the SCVO Voluntary Sector Discussion Day held on 19th February 2007.

12. COMMUNITY PLANNING ISSUES

(a) Update on CPP priorities

(i) Health and Wellbeing Group

Elaine Garman updated the management committee on the activities of the Health and Wellbeing Group, copy report having previously been circulated.

(ii) Argyll and the Islands Economic Forum

No report was submitted on the activities of the Argyll and the Islands Economic Forum.

(iii) Dunbartonshire Economic Forum

Aileen Edwards updated the management committee on the activities of the Dunbartonshire Economic Forum.

(iv) Strategic Housing and Communities Forum

Malcolm MacFadyen updated the management committee on the activities of the Strategic Housing and Communities Forum, copies having previously been circulated. The Draft Annual Report, which it was proposed be produced at the end of June each year, would be considered at the next meeting of the Forum.

David Dowie advised there would be additional funding from Communities Scotland. Malcolm confirmed this would be a significant benefit to Argyll and Bute and Andrew conveyed the committee's thanks to David.

(b) Bute and Cowal Local Community Planning Partnership

No report submitted.

(c) Initiative at the Edge

(i) Isle of Jura

The updates from the island of Jura, copies having previously been circulated, were noted.

Peter Wotherspoon updated the management committee on various matters, including latE's re-applying for failed transport grant.

(ii) Isle of Coll

There was no update received from the island of Coll Development Officer.

Andrew updated the meeting regarding a conference he had recently attended and in regard to Big Lottery Fund application for the Hall.

(iii) Outcomes of National Steering Group Meeting

The National Steering Group had met in March about future of Initiative at the Edge and Community Planning Manager would write to Partners with indicators for reporting to next meeting of Management Committee.

Action note: Eileen Wilson to write to Partners and Report to next meeting on 13th June 2007

13. ANY OTHER COMPETENT BUSINESS

(a) INTERREG Northern Ireland/Scotland

On the matter being raised by Andrew Campbell, it was agreed that Jane Fowler, the Argyll and Bute Council's European Manager, would report to the next meeting on the development of projects for submission to the development of Northern Ireland-Scotland Cross Border InterReg Programmes.

Action note: Jane Fowler to report to next meeting on 13th June 2007

14. DATE OF NEXT MEETING

It was noted that the next meeting would be held on Wednesday, 13th June 2007 at 10.30 a.m., venue to be confirmed.

Note: A meeting of the Funding Hub will follow each Management Committee, at approximately 12.30 p.m.